

## GENERAL REGULATIONS FOR STUDY AND AWARDS

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## **1. Degrees**

- 1.1 The Royal Veterinary College (RVC) offers courses leading to the awards of the University of London, in veterinary and other science related subjects, and the awards of the Royal College of Veterinary Surgeons and the RVC itself.

## **2. Admission**

- 2.1 Admission to the RVC is subject to the requirement that the student will comply with the Regulations and Procedures of the College.
- 2.2 The RVC authorities reserve the right to refuse admission to the College to any applicant, and to require any student to withdraw.
- 2.3 All programmes are delivered in English. An applicant for admission to any programme may be required to demonstrate proficiency in the English language.
- 2.4 Where a student seeks to commence study before the age of 18, admission will only be permitted where parents or guardians agree to provide supervision that has been agreed by them and the RVC to be appropriate for a minor studying at the College.
- 2.5 On registration, a student must furnish the Registry with the original of an official document, normally a birth certificate or passport, confirming their full name and date of birth. The name under which a student is enrolled shall be the name under which any letter, certificate or award will be issued in respect of that student. Any request to record a change of name shall be made to the Registry and must be supported by official documentary evidence.
- 2.6 The RVC reserves the right to require original, official evidence of academic entry qualifications at any time. Any student who secures admission to the College on the basis of qualifications, documents or statements which are subsequently found to be false may have their registration terminated.
- 2.7 The RVC reserves the right to make offers subject to satisfactory occupational health reports.

## **3. Registration**

- 3.1. All RVC or University of London awards must be designed and delivered such that their normal form of operation is within the minimum and maximum periods of registration specified below.

- 3.2. All students must complete their study within the maximum period of registration for each award.
- 3.3. Exemption from study can be given at admission for a maximum of two thirds of the normal form of operation or credit value where a student has prior relevant qualifications, experience or credit. Each case must be considered according to the RVC's procedure for admissions with the recognition of prior learning ("APL and APEL").
- 3.4. All students must enrol for each year of each course by the due date and provide all reasonable information requested.
- 3.5. Where relevant, all students must register for each module by the due date.
- 3.6. A student may not concurrently register for two full time courses at the RVC or at the RVC and another institution.
- 3.7. A student may concurrently register for one full-time and one part-time course at the RVC or at the RVC and another institution but approval to do so must be given by the Academic Registrar following written request from the student prior to enrolment on any RVC course.
- 3.8. A student may concurrently register for two part-time courses at the RVC or at the RVC and another institution. Registration for more than two part-time courses at the RVC or at the RVC and external institutions requires approval by the Academic Registrar following written request from the student prior to enrolment on any RVC course.
- 3.9. For taught courses the period of registration includes all periods of deferred assessment.
- 3.10. Periods of interruption agreed with the RVC will not count towards maximum registration periods (see 5.5)
- 3.11. Where a taught programme contains linked awards (e.g. PG Certificate/PG Diploma/MSc) the specific programme may specify a maximum period of registration that is less than the sum of the maxima for the separate awards.
- 3.12. For research degree programmes (MRes, MPhil, PhD, Professional Doctorate) the period of registration is considered to ä t ° e c ds IÄ ,a ssionffre t

3.13. Minimum and Maximum reg a

DProf	Not available	Not available	48 months	96 months
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1. See also regulations below concerning Academic Progress and Intercalation: 5.2 and 6.3
2. PGCert/PGDip/MSc programme in Veterinary Education must be completed in 6 years.
3. Associate and Fellow qualifications cannot be done on a full-time basis

#### **4. Tuition Fees and Debt**

- 4.1 Tuition fees are payable in full at the start of the session. Students whose fees are not paid for them by the SLC or similar agency must make effective arrangements to ensure prompt payment of fees at the due date.
- 4.2. The RVC reviews its tuition fees and fee policy annually. Increases in the costs of delivery of programmes means that tuition fees are likely to be subject to annual increases and all students are, therefore, advised to plan their finances assuming that this will be the case. Tuition fees are formally approved by the RVC Council and are published on the College website in September of the preceding academic year.
- 4.3. The RVC shall publish annually its tuition fee payment schedules and refunds policy.
- 4.4. A student who is in debt to the RVC for tuition fees, will not be permitted to progress to the next academic year or to receive their degree until a payment plan or full payment has been agreed with the Director of Finance
- 4.5. A student who is in tuition fee debt to the RVC and breaks their agreement with the Director of Finance may have their registration terminated, at the discretion of the Principal.
- 4.6. Debts arising from fines, accommodation or other purchases from the RVC will be subject to commercial debt recovery procedures. Students with such debts will not be permitted to attend a Graduation Ceremony until the debt is paid.

#### **5. Attendance and Progress**

- 5.1 Students are required to enrol at the beginning of each year of study.
- 5.2 Students are expected to engage fully with their programme by attending scheduled teaching/accessing online learning materials/engaging with supervisors as appropriate to their course. If students are unable to attend/engage for more than 1 week they must communicate the reason for absence in writing to Academic Registry or the Graduate School as appropriate and to report on their return. In cases of illness a medical certificate may be requested. Students studying in the UK on a Student Route Visa and those in receipt of a US Federal Loan have additional attendance requirements in order to meet the expectations of UKVI and/or the USA Department for Education.



iv. for four years for a PhD or MPhil; or for any combination of these awards.





